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## **AIMS AND PHILOSOPHY**

At West Pasco FC, player development is our number one concern. The ultimate goal of West Pasco FC is to develop players to be able to go on to the next level, whether it is to move from a Select team to a second or third division team, to a first division team, play in college, in a professional setting or play for the US National Team. We have a commitment to our players to put them in an environment that is challenging and will constantly test them. As players mature it is important to move players either up or down to ensure that they are constantly tested at their own individual level. All of these challenges must be within a fun, yet demanding environment. Our coaches seek to foster a spirit of friendship, while teaching the game and maintaining an attitude of fair play, self-control, discipline and sportsmanship. Technical, tactical, psychological and physical aspects of the game will all be taught within the structure of the curriculum.

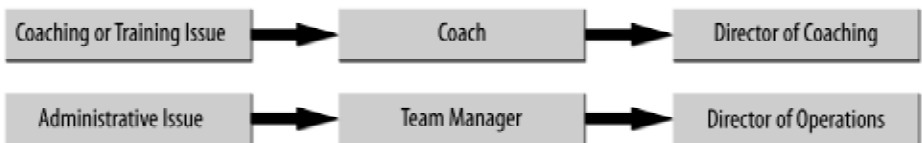
In order to achieve this purpose, we must all exhibit appropriate, positive, supportive attitudes and behaviors throughout the season.

## **QUESTIONS AND CONCERNS**

Some questions and issues may come up from time to time that cannot be answered or dealt with at the team level. Most of these result from a lack of proper communication. In the event that an issue arises, that in a parent or team's opinion cannot be solved by the team manager or coach, they should follow these guidelines.

First, all coaching issues, should be addressed to the team coach and no one else (including the manager). All questions or issues dealing with the administration of the team should be addressed to the manager. Only after the concern has been addressed to the proper person, should it be forwarded to a higher authority.

In the event questions or issues should arise, please use the following chart to direct to the right person.



## **COMMUNICATION**

Communication is primarily through email and the West Pasco FC website at [www.westpascofc.com](http://www.westpascofc.com). You are strongly encouraged to read your email on a daily basis. Memos, information and newsletters will be distributed by email or posted on the website. It is your responsibility to make sure you are informed.

## **CONDUCT**

As a person and a player we demand the highest of expectations from our members at all times whether it is on or off the field. You are representing West Pasco FC and yourself. We only want the highest quality person associated with the program here at West Pasco FC. At all times we expect players to respect all the relative participants in the soccer world including but not limited to coaches, officials, referees, players and parents whether they are from the West Pasco FC or an opposing club. At all times we expect players to use good common sense. Any violation of these expectations will be dealt with on a case-by-case basis.

## **PRACTICES**

Players must arrive at the field ten minutes prior to practice time.

Players must practice in the Nike West Pasco F.C. practice uniform (white shirt, black shorts, black socks, cold weather West Pasco F.C. warm-up).

Players must wear shin-guards.

Players must bring plenty of water.

If a player must arrive late or leave a practice early, the coach must be notified in advance.

If player needs to miss a practice, notification must be made to the COACH.

Players are allowed to practice with other teams in the club (check with both coaches first).

Parents are not allowed to step on the field to talk to the coach or the players. In case of emergency, parent must talk to the manager to summon the coach to the sideline.

If you would like a conference with the coach, an appointment must be scheduled for before or after the practice or at some point during the coach's free time. Never before or after a game.

If everyone adheres to the rules, players will all enjoy an environment that is extremely conducive to playing, coaching and learning. The type of environment that is envisioned is one that is quiet and without excessive pressure. It is an environment in which coaches can be heard and understood easily. It is especially one in which a player's every move is not being scrutinized by their parents.

## **UNIFORM REQUIREMENTS**

Red Uniform - red jersey, white shorts and black socks

Blue Uniform - blue jersey, white shorts and black socks

**THESE ARE THE ONLY TWO PERMITTED UNIFORM COMBINATIONS!**

Primary Uniform Color is Always Red - Only use Blue / White Uniform When Required

League Play - Home team wears red jersey / white shorts / black socks

Tournaments - always wear red; change only when tournament rules require

Sliders - must match color of shorts

Under Armor - must be white

### **Training Uniform / Equipment**

West Pasco F.C. practice t-shirt, black practice shorts, black socks,

West Pasco F.C. warm-ups worn for cold-weather games

West Pasco F.C. sweatshirt may only be worn at practice

## **COACHES**

The coaching staff of West Pasco FC is of a very high quality. The coaches are all licensed. A full list of coaches and their credentials can be found on our website. All coaches may help out with any WPFC team during the season either training teams or scouting players.

### **Coach Duties and Responsibilities**

The coach is hired by the DOC and approved by the Board. The coach has the sole responsibility for coaching the team, which includes.

- Selecting a team manager and approving any parental team support
- Selecting and releasing players from the team
- Determining tactics and formations
- Determining playing positions
- Determining playing time
- Determining times for training sessions
- Establishing and implementing training techniques and times in accordance with the format developed by the Director of Coaching
- Recruiting players within the State Association guidelines
- Selecting tournaments in which the team will play with the recommendation of the DOC.
- Secure an assistant coach, with the guidance of the DOC, if for any reason the coach is unable to attend a game/practice
- Ensure that uniform policy is enforced for practice and games
- Be available to parents to discuss players
- Keep good communication with the manager regarding team finances

In addition, the coach will:

- Lead by example
- Be ultimately responsible for the team regarding the enforcement of all club and team policies, procedures, rules, regulations, including the philosophy of the Club
- Attend all scheduled club coaches meeting, including special meetings called by the Director of Coaching
- At no time, will the coach handle any team or club funds, including the maintenance of bank accounts or accounting records.

## **PLAYER EXPECTATIONS**

Players are selected by the coach. It is important that players observe the guidelines established by the Club, League and State Association. They shall adhere to the following pledge:

I will....

- Train and play to the best of my ability
- Have a positive attitude and never quit
- Win without boasting and exemplify sportsmanship
- Respect officials and accept their decisions without question
- Only give positive encouragement to fellow teammates
- Arrive prepared for all games and training sessions, i.e. proper mental attitude and equipment
- Respect my coach, teammates and opponents
- Learn and obey the Laws of the Game, the team and the club
- Practice soccer skills and condition on my own
- Notify the coach or team manager if I will be tardy for or unable to make a practice game or meeting

Further I will never...

- Allow my enthusiasm and commitment for soccer to override my responsibilities to my education
- Use profane or vulgar language
- Use a controlled substance unless prescribed by a physician
- Leave the field or a session without the permission of the coach
- Disregard any instructions of my coach
- Forget that I represent the West Pasco Futbol Club



## **PARENT EXPECTATIONS**

The parents are an integral part of the West Pasco F.C. support system. It is important for parents to observe the guidelines established by the Club, Leagues and State Association.

I will...

- Be encouraging, supportive and affirmative in regard to my child's play on the field
- Respect officials and accept their decisions
- Support the coach, manager and the team
- Make every effort to attend any and all team/parent meetings so I have input to, and am well informed of the team's direction and decisions.
- Volunteer my services and talents to the Club when possible
- Familiarize myself with the Laws of the Game
- Comply with the rules, policies, and procedures of the team and the club as they apply to me.
- Discuss my child only with my coach - not with the manager (or any other person) and only at a scheduled time mutually agreed upon by the coach and myself. Never prior to, during or directly after a game

Further I will never...

- Engage in dissent directed to an official
- Engage in any kind of unsportsmanlike conduct with any official, coach, manager, player or parent
- Interfere at any time with the duties and responsibilities of the coach or manager or act in any way that is detrimental to the team or the West Pasco Futbol Club

## **TEAM MANAGER EXPECTATIONS**

Managers are responsible for the administration and finances of the respective team. The manager can select parents, with the approval of the coach, to assist with team responsibilities. The manager is a volunteer and is there to administrate the team. The manager is not there to field coaching questions. Additionally, Managers will be responsible for the following areas:

Prepare for "Tryouts"

- Attend preseason managers planning meeting to receive forms, instructions and information packets
- Complete team fact sheet for distribution on signing day
- Contact players at coach's request
- Send out club invitations for tryouts, per coach's instruction

- Arrange for parents to help sign in players, organize etc.

### Organize signing day

- Present players and parents with budgeting financial obligations, rules, schedule contracts, medical releases and all other information pertaining to team operations and coaches special instructions.
- Ensure that all paperwork is filled out properly and verify accuracy, including birth certificates
- Collect initial payment with paperwork and make sure necessary forms are notarized
- Size and order uniforms (all numbers are decided by coach)

Register team (make sure paperwork is submitted on time)

Register team online for playing league and submit copies to DOC.

### Meet Financial Obligations

- Ensure, with the help of the coach, all team obligations to the club are met
- In the case of financial hardship or difficulty in collecting fees, a manager should immediately inform the coach, so that he or she may resolve the problem
- Refer all problems involving concerns of playing time and coaching issues to the team coach immediately.

### Tournaments

- Meet with the coach to determine which tournaments the team will participate in. The coach selects tournaments for the team
- Obtain an application and find out what paperwork is needed for registration.
- Register on time for the tournaments
- Present tournament costs to parents and collect fees
- Apply for travel permit, if traveling outside of Florida. Travel permit needs to be into FYSA 30 days in advance for out of state tournaments and 90 days for foreign tournaments. You will need travel roster (signatures must match player cards and names must be the same as USYSA roster, player cards, USYSA roster and fees.
- Check with the coach to see if guest players are to be invited. Obtain FYSA release form, medical release and player pass. Ensure that player gets to practices and the tournament. Follow club and FYSA guidelines in regards to guest players at all times.

Club policy states that guest players are to be selected and invited by coaches. Additionally, as a matter of professional courtesy, requests for the release of the player shall be made from coach to coach.

- Arrange for hotel close to fields if applicable. Present hotel with a rooming list

- from the coach. Arrange for payment of rooms and transportation for those players going without parents. Be aware of all cancellation policies. Arrange for coach's hotel, airline ticket, rental car and per-diem, if applicable.
- Hand out coach's itinerary of the tournament outlining times and places for practices, meeting, meals, lights out and games to all players
  - Register at tournament and attend manager's meeting

### **Website**

- Report any team news to the webmaster
- Submit team pictures with news about the team

### **GAMES AND LOCAL TOURNAMENTS**

- Players must arrive at the game field from 45 minutes to 1 hour before the game.
- Players must arrive properly and uniformly dressed.
- Players must only warm up with their teammates and coaches.
- Players can only be instructed by the coach during the game. The parents' role is strictly encouragement – no coaching.
- Any involvement of the parent with their player during the game has to be designated by the coach (injuries, water breaks etc.)
- If a player will be late for the game or has to leave the game early, the coach must be notified in advance.
- During the games, parents should refrain from making any comments to the game officials. The referees and linesmen should always be dealt with in a professional and courteous manner.
- Parents are not allowed to approach the coach after the game for discussions about playing time, playing position etc. Conferences should be scheduled for another time.
- Every coach, player and parent must behave according to Florida league and tournament rules.

### **GUEST PLAYING**

If a player would like to guest play for another West Pasco FC team or a team outside of WPFC, the player must go through both, their own coach and the Director of Coaching, Karl Kukec. Players and parents should never contact other coaches directly.

### **FUNDRAISING**

Each team will organize a fundraiser for the benefit of West Pasco FC. Said fundraiser is to be completed and monies deposited with WPFC on or before

November 1st. Teams not completing their Fundraising requirement will be placed in bad standing with the Club and will not be eligible for post season games nor tournaments.

Any team may also fundraise for their individual team. In order to have continuity within WPFC's various fundraising programs there are a few guidelines to follow. This way there are not numerous activities going on during the same time frame or the same activities occurring simultaneously. All fundraising ideas should be submitted to the WPFC office in writing. This will allow the office to keep track of the activity and we can also provide support. Any funds raised should be credited among the participants, not necessarily the whole team. All funds raised must be deposited with the WPFC at the conclusion of the fundraising activity. Funds are the property of WPFC and are held in trust for each team.

## **COST**

The cost to participate with a WPFC team varies depending on the age of the player and the level of the team. The posted fees, include the uniform, administration, referee and affiliation fees for league play, college placement services, insurance and a portion of the Coaches' fees. The fees do not include travel to and from training or games, additional coaching fees, tournament fees, etc.. Scholarship money is available to those players who need financial assistance.

## **SPONSORS**

West Pasco FC has numerous sponsors. These sponsors have generously donated money, merchandise or services to the club. Through these sponsors, costs are off set and this in turn is passed on to the players and families. The Club always needs companies and sponsors to help support the growing needs of this league.

We are a qualified 501 (c) (3) non-profit corporation. Sponsors may receive a tax deduction while helping our children.

We have many different levels of Sponsorship available. There is a full listing on our website at [www.westpascofc.com](http://www.westpascofc.com). Just go to the "Sponsor" section to see the advertising and sponsorship opportunities.

# League Officials and Contacts



## Board of Directors

Due to the fluctuation of Board Members, please visit our web site for a complete and updated list of Board Members.

Mailing Address: West Pasco FC  
P.O. Box 1965  
New Port Richey, FL 34656

Director of Coaching	Karl Kukec	kkukec@westpascofc.com
Director of Operations	Denise Stauffer	dstauffer@westpascofc.com
Director of Select	Patricia French	pfrench@westpascofc.com
Director of TOPSoccer	Bert Barnes	bbarnes@westpascofc.com
Technical Director	Kalin Bankov	kbankov@westpascofc.com
Recreational Questions	Karen Witkowski	registrar@westpascofc.com
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Field Coordinator	Tony Miele	tmiele@westpascofc.com
Treasurer	Jean Gendebien	treasurer@westpascofc.com
Registrar	Karin Witkowski	registrar@westpascofc.com

Mitchell Concession Stand	727-376-6647
Holiday Concession Stand	727-938-4678
Toll Free Fax Line	(866) 820-3237

Official Website: [www.westpascofc.com](http://www.westpascofc.com) [webmaster@westpascofc.com](mailto:webmaster@westpascofc.com)

